

**The Calgary Association of Parents and School Councils
Annual General Meeting Minutes – Wednesday April 20, 2016**

1. Call to order & welcome	Meeting called to order at 8:02 p.m.
2. Approval of Agenda	Jillian MD motioned; motion passed by those present
3. Approval of 2015 AGM Minutes	Susannah L motioned; motion passed by those present
4. President's Report	Lisa D. provided summary of CAPSC's activities during the 2015/16 year
5. Motions to amend Bylaws	<p>The following changes to bylaws were adopted:</p> <p>1. Defining and interpreting the bylaws 2.1.14 Voting Member means a Member entitled to vote at the meetings of the Society, whose membership is valid 7 days prior to the vote.</p> <p>2. Membership Fees 4.3.1. Membership Year The membership start date begins the date payment is received. 4.3.2. Setting Membership Fees Executive may decide on the appropriate membership fee and provide notice of any change to the members, with new fees to take effect with 30 days notice.</p> <p>3. Annual General Meeting Article 5 – Meeting of the Society 5.1. The Annual General Meeting 5.1.1. The Society holds its Annual General Meeting in Calgary at a maximum 13 months less a day from the last Annual General Meeting. The Board sets the place, day and time of the meeting.</p> <p>In regard to membership fees for the 2016/17 year: Executive recommended that due to the current financial climate, individual memberships will be free and council memberships extended by a year. The recommendation was accepted.</p>
6. Review of Financial Statements	Lisa D. presented financial statements for the 2015/16 year
7. Call for Nominations and the	We thank our outgoing president Lisa D and

Election of Executive	<p>present and former executive members John P, Michael M, Brenda K, Stephen H, Janis G and Jillian MD for their service during the 2015/16 year.</p> <p>The following members will serve as CAPSC executive in the year to come: Co-Presidents - Gerald B and Andrea B Vice Presidents - Althea A and Sheri B Secretary – Jillian MD Members at Large – Kelly G, Michael M</p>
8. Volunteer Awards	<p>Discussion of whether to proceed with annual volunteer award event – recommendation was to simplify and create an event that focuses on recognition of all volunteers serving education rather than awards. Executive will continue to discuss and determine strategy.</p>
9. Other Business	<p>Gerald B. agreed to coordinate meeting of executive to discuss CAPSC's future direction.</p>
10. Adjournment	<p>Meeting adjourned at 9:12 p.m.</p>